


Process	ALC-HSE-001	 Delivering Quality Every Day
Title	ALC Health Safety and Environmental Policy Statement	

### Summary

ALC recognises that its operations have the potential to impact both its colleagues and communities in which we operate as well as the global environment. ALC's ultimate goal is to continually improve and develop systems to ensure full compliance with legislation, minimising its impact on the environment and optimise performance.

### Principles

Throughout ALC we will:

- Maintain and continually improve an effective health and safety and environmental management system which complies with the requirements of OHSAS 18001, BS EN ISO 14001:2015.
- Deliver a culture and operating environment that will result in health and safety excellence through the provision of healthy and safe working conditions, behaviours, equipment and systems of work.
- Ensuring colleagues have the necessary information, instruction, training, supervision and equipment to deliver all H&S requirements.
- Allocate responsibilities and appropriate resources, expert advice and support to ensure effective implementation of this policy.
- Detail specific HSE objectives and targets in an annual Compliance and Improvement Plan.
- Regularly review performance and overall strategy at all operational locations to ensure continuing effectiveness and forward planning through stakeholder feedback, surveys and audits.
- Understand and optimise with the MoD's current and future H&S management needs.
- Provide a system for consultation and participation with employee's, or their representatives on health, safety, environmental and welfare matters.
- Work with our suppliers and sub-contractors to raise health, safety and environmental standards and to apply best practice.
- Involve our employee's in HSE issues including assessment of risk, review of incidents and the development of practical controls.
- Openly and honestly reporting and investigating all near misses and taking action to prevent events happening again.

### Responsibilities

**Line management** – Health, safety and environmental impact is a line management responsibility. Each Manager will make regular assessments of the hazards, risks and impacts associated with his or her area of responsibility and ensure that the health, safety and environmental behaviours, standards and procedures are sufficient to provide and maintain safe places of work and protect both the local and global environment.

**Colleagues** – ALC believes that every colleague can and should make a valued contribution to the successful implementation of this policy and have a responsibility to themselves, their colleagues, ALC, the MoD and to the wider community to work safely and minimise our environmental impact. They must fully co-operate with their Managers in this regard, maintain their place of work and equipment in a tidy and safe condition and must not misuse anything provided in the interest of health and safety.

### Communication

ALC Health, Safety and Environmental Policy is communicated and understood by all colleagues and is fully supported by the management team. It will be displayed on the HSEQ notice board.

This health, safety and environmental policy statement will be reviewed two yearly.




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Hamish Knox  
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