



Regional Manager

Reporting to: Operations Manager, UK South & Overseas

Based at MoD site: Stirling Barracks, Larkhill

Main Purpose of Role:

Management of the direct service delivery to the MoD within a specified region.

Key Accountabilities:

- Develop and maintain interface with regionally located MoD users and hosts.
- Develop and manage the local fleet management team, in accordance with current HRM systems and processes.
- Manage the local supply chain, in particular Hire Companies, OEM dealerships and maintenance providers. Provision of information and feedback to the Technical Team.
- Maintain the integrity of management information ensuring that the local service delivery team input data in an accurate and timely manner on the Electronic Management System (EMIS) and Paper Management Information Systems (PMIS).
- Maintain the management and security of the region's fleet of equipment in the appropriate location and condition to meet MODs demand programme, in accordance with ALC's Standard Operating Procedures for Fleet and Pool Management.
- Monitor service levels and compliance with current legislation; in particular ensure that LOLER and PUWER obligations are complied with.
- Maintain the management and security of local stocks of spares, in accordance with current company policy and procedure.
- Maintain the management and security of CES, ancillaries, attachments.
- Ensure that local technical documentation is maintained & current.
- Management of, and compliance with, the ALC and MoD Health, Safety, Environmental and Quality (HSEQ) Plan, ensuring safe systems of work are adopted by all staff members, customers and sub-contractors under their control.
- Co-ordinate training with supplier as required and provide training directly to level of own qualifications and that of the team.
- Manage the Demand of equipment including supply, handover, exchange and collection in accordance the Standard Operating Procedures for Demand to include liaison with ALC subcontracted transport providers.
- Collect, collate, in-put and evaluate management information, from which prepare monthly reports on performance, activity levels, adherence to budget, safety, training, etc.
- Authorised to undertake unscheduled repairs within specified financial limits, to remove plant and/or equipment from use due to unsafe condition, to hire in equipment within certain types, periods of hire and suppliers, to obtain/provide training and to obtain/provide transport within certain types, distances and suppliers.

Qualifications, Knowledge & Skills:

- Must be able to demonstrate proven experience in the construction related plant equipment industry or commercial fleet management.
- Working knowledge of operating to SLA Ts&Cs with a particular emphasis on customer service delivery.
- Academic qualifications: City and Guilds, NVQ or ONC in plant/mechanical related subject.
- Will be required to undertake out of hours duties including weekend work and call-outs.
- Computer literacy and proficient in use of Microsoft Office packages.

Essential:

- No restrictions to gaining MoD security clearance.
- Full UK driving licence.
- Valid passport as potential for occasional travel to overseas locations.
- Able to maintain periods of intense workload.
- Excellent customer service skills.
- Self-motivated and encourages team to achieve results.

Desirable:

- Professional qualifications: Associated membership of related engineering body.

To apply for this position please send your CV, together with covering letter to vacancies@alcvehicles.com by the closing date of 25th January 2019.